

**A G E N D A**  
**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL FOUR**

**May 9, 2018**

**Open Forum begins at 9:15 a.m. - Meeting begins at 9:30 a.m.**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S) :  
  
Mrs. Reed, GRF Representative  
Ms. Hopkins, Mutual Administration Director  
Mr. Black, Building Inspector  
Ms. Pandit, Recording Secretary
4. APPROVAL OF MINUTES:  
**Regular Meeting Minutes of April 11, 2018**
5. GRF REPRESENTATIVE Mrs. Reed
6. BUILDING INSPECTOR'S REPORT Mr. Black  
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (**handout**)
7. **UNFINISHED BUSINESS**
  - a. Update on Piping Project Mrs. Smith
  - b. Update on Re-roofing Mrs. Smith
  - c. Update on Concrete Swale Mr. Slater
  - d. Update on Washer/Dryer Mrs. Smith
  - e. Update on Reserve Study Mrs. Smith
  - f. Update on Building Captain Lunch Finale Mrs. Smith
8. **NEW BUSINESS**
  - a. Discuss adopting Policy 7585.04 – Governing Document Compliance Corrective Measures and Fines (p. 3-4) Mr. Slater
  - b. Discuss Car Washing on Mutual Streets Mr. Slater
  - c. Discuss Supplying Food and Water for Ducks, Birds, Etc. Mr. Levitt

**STAFF SECRETARY BREAK 11:00 a.m.**

9. SECRETARY / CORRESPONDENCE Mr. Gerrity
10. CHIEF FINANCIAL OFFICERS REPORT Mrs. Smith

(Wednesday, May 02, 2018 sp/dg)

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|-----|--|-------------|
| 11. | MUTUAL ADMINISTRATION DIRECTOR         | Ms. Hopkins |
| 12. | ANNOUNCEMENTS                          |             |
| 13. | COMMITTEE REPORTS                      |             |
|     | a. Emergency Preparedness              | Ms. Kuhl    |
| 14. | DIRECTORS' COMMENTS                    |             |
| 15. | SHAREHOLDER(S') COMMENTS (2-3 MINUTES) |             |
| 16. | ADJOURNMENT                            |             |
| 17. | EXECUTIVE SESSION                      |             |

**STAFF SECRETARY WILL LEAVE THE MEETING BY 12:10 p.m.**

**NEXT MEETING WEDNESDAY, JUNE 13, 2018  
Open Forum at 9:15 a.m. – Meeting begins at 9:30 a.m.**

# *Mutual Corporation No. Four*

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## MEMO

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**TO:** MUTUAL FOUR BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** DISCUSS ADOPTING POLICY 7585.04 – GOVERNING DOCUMENT COMPLIANCE CORRECTIVE MEASURES AND FINES (NEW BUSINESS ITEM A)  
**DATE:** MAY 9, 2018  
**CC:** MUTUAL FILE

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On May 9, 2018, the Mutual Four Board of Directors will discuss to adopt Policy 7585.04 – Governing Document Compliance Corrective Measures and Fines (attached).

***I move to adopt Policy 7585.04 – Governing Document Compliance Corrective Measures and Fines on a preliminary basis until the 30 – day posting period is completed.***

**ADOPT DRAFT****SHAREHOLDER REGULATIONS****GOVERNING DOCUMENT COMPLIANCE****CORRECTIVE MEASURES AND FINES – Mutual Four**

Violations will be administrated by Security, who will write the citations, and will collect the monies. Security will be called into Mutual Four. They will not patrol Mutual Four looking for violations. If security is called they are called to write a citation as noted on the fine schedule below.

**FINE SCHEDULE**

	<b>1<sup>st</sup> Offense</b>	<b>2<sup>nd</sup> and each subsequent and/or continuation of offense</b>
<b>Assigned Parking Space or Restricted Parking Space</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>Blocking Crosswalk</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>Expired or Invalid State Registration</b>	<b>\$100.00</b>	<b>\$100.00</b>
<b>Handicap Parking without Appropriate Display</b>	<b>\$100.00</b>	<b>\$200.00</b>
<b>Hazardous Materials Leaking</b>	<b>\$50.00</b>	<b>\$50.00</b>
<b>Limited Time Parking</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>No Valid GRF Decal or Parking Permit Displayed</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>Parked on Sidewalk or Grass</b>	<b>\$25.00</b>	<b>\$50.00</b>
<b>Red Zone---Bus Stop</b>	<b>\$50.00</b>	<b>\$100.00</b>
<b>Red Zone---Fire Hydrant</b>	<b>\$100.00</b>	<b>\$200</b>
<b>RV or VUFR---Jack Support, None or Inadequate</b>	<b>\$50.00</b>	<b>\$50.00</b>
<b>RV or VUFR---Parked More than 72 Hours</b>	<b>\$40.00</b>	<b>\$40.00</b>

**MUTUAL****ADOPTION**

FOUR: