



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL FOUR

SUMMARY REPORT

Wednesday, February 8, 2023

Action/Request	Person Responsible
<p>1. <u>Approval of Minutes – a</u> RESOLVED to approve the Regular Meeting Minutes of January 11, 2023, as written.</p>	Mutual Board Portfolio Specialist Assistant
<p>2. <u>Building Inspector’s Report – d</u> RESOLVED to authorize GRF Building Inspector to approve golf cart pad request, if request is declined shareholder can submit appeal request to the Mutual Four Board of Directors.</p>	Mutual Board Physical Property Building Inspector Portfolio Specialist Assistant
<p>3. <u>Building Inspector’s Report – e</u> RESOLVED to approve the estimate from Total Landscape Maintenance to test and replace the Kennedy Valves for Building 79, at a cost not to exceed \$2,727.00. Funds to come from Infrastructure Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Portfolio Specialist Assistant Finance
<p>4. <u>Building Inspector’s Report – f</u> RESOLVED to approve the proposal from Total Landscape Maintenance to test and replace the Kennedy Valves for Building 51, at a cost not to exceed \$2,600.00. Funds to come from Infrastructure Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Portfolio Specialist Assistant Finance
<p>5. <u>Building Inspector’s Report – g</u> RESOLVED to approve the proposal from Total Landscape Maintenance to test and replace the Kennedy Valves for Building 49J, at a cost not to exceed \$2,468.00. Funds to come from Infrastructure Reserves and authorize the President to sign any necessary documentation.</p>	Mutual Board Physical Property Building Inspector Portfolio Specialist Assistant Finance
<p>6. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of December 2022 and January 2023.</p>	Mutual Board Portfolio Specialist Assistant Finance



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<p>7. <u>New Business – b</u> RESOLVED to propose a rule change amending Rule 04-7425-1 <u>Garden Areas, Trees and Shrubs</u> and approve 28-day posting of notice of the proposed rule change. The proposed rule change will be considered by the board at the next scheduled meeting following review of any shareholder comments received.</p>	Mutual Board Mutual Administration Stock Transfer
<p>Follow-Up Agenda Items for Next Monthly Meeting</p> <ul style="list-style-type: none"> a. Monthly Finances of February b. Discuss and vote to approve cart pad at unit 78-L c. Discuss and vote to approve patio at unit 47-I d. Discuss and vote to approve patio at unit 81-A e. Discuss and vote to amend Rule 04-7507-01 <u>Electric Cart Pad</u> f. Discuss and vote to ratify amending Rule 04-7425-1 <u>Garden Areas, Trees and Shrubs</u> g. Discuss and vote to approve proposal for replacement of new doors for electrical panels (Green/CFO) 	Portfolio Specialist Assistant