



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL FOUR

SUMMARY REPORT

Wednesday, March 13, 2024

Action/Request	Person Responsible
<p>1. <u>Approval of Minutes – a</u> RESOLVED to approve the Regular Meeting Minutes of February 14, 2024, as presented.</p>	Mutual Board Portfolio Specialist
<p>2. <u>New Business – b</u> RESOLVED to allow J&J Landscaping to park a cart and use a storage unit within Mutual Four carport 57 area. No Fuel to be stored.</p>	Mutual Board Building Inspector Physical Property
<p>3. <u>Building Inspector’s Report – a</u> RESOLVED to approve Anguiano Lawn Care Proposal # 19174 to remove garden area edge blocks and replace with 5” wide 35 FT long cement mow strip for unit # 42-D. Work to be done at shareholder’s expense.</p>	Mutual Board Building Inspector Physical Property
<p>4. <u>Building Inspector’s Report – c</u> RESOLVED to approve MP Construction change order 2 to build an outside wall and remove concrete of walkway to install new pavers for unit # 45-H. Patio and mow strip not to be less than 4 feet from the sidewalk. Work to be done at shareholder’s expense.</p>	Mutual Board Building Inspector Physical Property
<p>5. <u>Unfinished Business – a</u> RESOLVED to ratify proposed rule change by amending rule 04-7471-1 – <u>TERMITE CONTROL</u> and renaming to <u>PEST CONTROL</u> of the Rules and Regulations; the 28-day posting requirement has been met.</p>	Mutual Board Mutual Administration Physical Property Building Inspector
<p>6. <u>Unfinished Business – b</u> RESOLVED to propose a rule change amending Rule 04-7496-1 – <u>Electric Vehicle Charging Station Rules</u> of the Rules and Regulations and approve 28-day posting of notice of the proposed rule change. The proposed rule change will be considered by the board at the next scheduled meeting following review of any shareholder comments received.</p>	Mutual Board Mutual Administration Building Inspector Physical Property
<p>7. <u>Unfinished Business – c</u> RESOLVED to amend the unit electric circuit panel replacement will start with one bedroom unit and be continued with one unit every month.</p>	Mutual Board Mutual Administration



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	Building Inspector Physical Property
8. <u>Unfinished Business – d</u> RESOLVED to propose a rule change amending procedure 04-7452-3 – <u>Equipment Standards</u> of the Rules and Regulations.	Mutual Board Mutual Administration Building Inspector Physical Property
9. <u>Unfinished Business – e</u> RESOLVED to propose rule change by amending Rule 04-7701-1- <u>Personal Property and Liability Insurance</u> and 04-7701-4 – <u>Personal Property and Liability Insurance Form</u> of the Rules and Regulations and approve 28-day posting of notice of the proposed rule change. The proposed rule change will be considered by the board at the next scheduled meeting following review of any shareholder comments received.	Mutual Board Mutual Administration Building Inspector Physical Property Stock Transfer
10. <u>New Business – a</u> RESOLVED to acknowledge, per the requirements of the Civil Code Section 5500(a)-(f), a review of the reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the Mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of February 2024.	Mutual Board Finance
11. <u>New Business – c</u> RESOLVED to approve J&J Landscaping proposal to plant 7 (15 gallon) plants: silversheen at 3 EV gear box locations at a cost not to exceed a total cost of \$ 1,650. Funds to come from Landscape Extra and authorize the President to sign any necessary documentation.	Mutual Board Building Inspector Physical Property Finance
12. <u>New Business – d</u> RESOLVED to appoint HOA Elections of California as Mutual Four’s Inspectors of Election for the 2024-2025 Election of Directors.	Mutual Board Mutual Administration



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<p>13. <u>New Business – e</u> RESOLVED per the Mutual's Bylaws, Article IV, Section 7, I Sam Cross Shareholder of Mutual Four Unit 42-E, intend to vote cumulatively for the Elections of Directors for the 2024-2025 term of office.</p>	Mutual Board Mutual Administration
<p>Follow-Up Agenda Items for Next Monthly Meeting</p> <ul style="list-style-type: none"> a. Approval of Monthly Finances for March. b. Discuss and Vote to Ratify Rule 04-7496-1- <u>Electrical Vehicle Charging Station.</u> c. Discuss and Vote to Ratify Rule 04-7701-1- <u>Personal Property and Liability Insurance.</u> d. Discuss and Vote to Approve J&J Landscaping Proposal for Unit # 74-F e. Discuss and Vote to Approve Mutual Four Responsibility for f. refrigerators, stoves, and ovens. 	Portfolio Specialist